

CALDER RANCH COMMUNITY ASSOCIATION

ARCHITECTURAL REQUEST FORM

Return to: **Avalon management Group, Inc. 31608 Railroad Canyon Rd. Canyon Lake, CA. 92587**
Email: arc@avalonweb.com
Fax: (951) 244-0520

Name: _____ Date: _____

Property Address: _____

Mailing Address (if different from above): _____

Home Phone: _____ Business/Mobile Phone: _____

I. Proposed Project Information

Describe the proposed improvement in detail: _____

II. Neighbor Advisement

With your submittal, please include ~~three (3) copies~~ **One (1) copy** of the Neighbor Notification Form, signed by any neighbors who will be visually impacted by your proposed Improvement(s). This includes any adjacent or neighboring Residential Lots, which may be visually impacted by your Improvement(s) from their rear yard.

**(continued on
next page)**

III. Documents Required for Submittal: Rear Yard Pre-Approval Policy

- One (1) set of detailed plans as specified in the Rear Yard Pre-Approval Policy
- One (1) set of this application form
- \$50.00 processing and review fee

IV. Documents Required for Submittal: All other submittals per Community Architectural Guidelines and Procedures

- One (1) set of detailed plans as specified in the Community Design Guidelines
- One (1) set of this application form
- \$200.00 processing and review fee (front or rear yard)
- \$250.00 processing and review fee (front and rear yard)
- \$250 refundable deposit (required for all submittals)
- Completed Neighbor Notification Form

By signing this document, I certify that the items included represent a true representation of the Improvements that I plan to make to my property.

Owner's Signature: _____ Date: _____

Neighbor Notification Form



Name: _____
Address: _____
Signature: _____

Left rear neighbor



Name: _____
Address: _____
Signature: _____

Rear neighbor



Name: _____
Address: _____
Signature: _____

Right rear neighbor



Name: _____
Address: _____
Signature: _____

Left adjacent neighbor



YOUR HOUSE
Name: _____
Address: _____



Name: _____
Address: _____
Signature: _____

Right adjacent neighbor



Name: _____
Address: _____
Signature: _____

Left front neighbor



Name: _____
Address: _____
Signature: _____

Front neighbor



Name: _____
Address: _____
Signature: _____

Right front neighbor

If neighbor is not impacted by improvements, then write "Not Impacted" in signature line. Signature on above form does not constitute approval of plans presented, only notification. Any concerns about plans being presented may be addressed, in writing, to the Association.

CALDER RANCH COMMUNITY ASSOCIATION

NOTICE OF COMPLETION FORM

This form must be completed and returned to the Community Association within 30 days after the approved Improvements have been completed. After the completion is received and reviewed, your \$250 deposit will be returned to you.

Owner Name: _____

Address: _____

Residential Lot #: _____

Phone: _____

Summary of Completed Improvements

Attachments (check box to indicate they have been enclosed):

- Copies of photographs of all Improvements included. Please note that Notice of Completion Form is not complete if photographs of Improvements are not enclosed.

By signing this form, the Owner is stating that Improvements have been completed in accordance to the scope and specification of the approved architectural application and in accordance with the Community Design Guidelines.

Signature: _____ Date: _____

Print Name: _____

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